



Clallam Conservation District

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Regular Board Meeting

March 14, 2023

Armory Square, OlyCap Conference Room and via Zoom
228 W. First St., Ste. G, Port Angeles, WA

MINUTES

Supervisors Present: Christy Cox, Chair; Lori DeLorm, Auditor; Nicole Rasmussen; Robert Beebe

Supervisors Absent: Bennett Smith, Vice-Chair

Associate Supervisors Present: Susannah Spock

Staff Present: Kim Williams, District Manager; Jennifer Bond and Meghan Adamire, Conservation Planners; Judy Minnoch, Finance Specialist/Administrator

Others Present: Tom Mix; Wendy Rae Johnson

Presiding Officer: Christy Cox, Chair

Secretary: Judy Minnoch

Meeting called to order at 3:00 PM.

Public Comment

Meghan Adamire announced several volunteer events are posted on the district website, including a weed removal event with Clallam County Noxious Weeds and smolt trap installations with the Lower Elwha Klallam Tribe on several west Port Angeles and Joyce area streams.

Approval of Minutes

Robert Beebe moved to approve the minutes from February 14, 2023, Regular Board Meeting as presented.
Nicole Rasmussen seconded the motion. Motion was approved unanimously.

REPORTS

District

Kim Williams – Reports that she had a heavy schedule with twelve meetings in February. She highlighted a few meetings: The Dungeness Water Rule meeting was in-person with the Dept. of Ecology, Washington Water Trust, and others. Kim met with Mike Chapman and Steve Tharinger. They emphasized the importance of using science guidelines when selecting projects for salmon recovery funds. Kim explained that along with Planners Meghan and Jennifer, they decided to target streams that were listed on Ecology 303(d) list for temperature impairment, to target streams that had a recovery plan or restoration plan in place, either a state or regional plan, and lastly, tried to target landowners that had zero buffer or a small buffer. Steve Tharinger said that he would bring this information to the governor's team. Kim also reported that the Request for Proposal (RFP) for the Well Meter register replacement project is ready and out for proposals.

Judy Minnoch – Reports that several ballots have already been received.

Kevin Merrigan – With Kevin absent due to being in the field assisting a Washington Conservation Corps (WCC) crew with riparian plantings, Meghan Adamire highlighted a few activities for him. He has finished the planting of 400 trees on Lotzgesell Creek working with two property owners, and the River's Edge planting is also complete but still needs mulch.

Jennifer Bond – Reported Clallam County Environmental Health Department shared a Google sheet for tracking onsite septic system (OSS) referrals that may be eligible for the OSS cost-share program. There are a few properties listed on the Google sheet that may qualify for funding. Jennifer also conducted a soil testing presentation for agricultural classes and Sequim High School. Students collected soil samples from various greenhouse and outdoor raised beds and will review the soil test report with Jennifer in a few weeks.

Meghan Adamire – Approximately 375 orders were placed and 33,000 plants were sold during this year's plant sale. This was one of the highest volunteer turnouts yet with 31 volunteers donating around 150 hours of labor. Meghan also reported that riparian plantings are going very well. Hiring Pacific Forest Management has been highly successful to assist with riparian buffer plantings. They completed planting on the Quillayute River of over 2,000 trees and cut and installed 1,200 willow stakes in record time to assist with the commission's Salmon Recovery Funding project with the Quileute Tribe. Another contract with Pacific Forest Management is further down the agenda to assist the Quileute Tribe with planting an additional 1,200+ trees on the Quillayute River and to assist the WCC crew with planting on Hermison Creek (a tributary to the Quillayute River).

Legislative Update – The Riparian Buffer Bill 1710 is dead for the year. The \$100 Million has been taken off the table and divided into two separate \$50 Million pots of money. Some of which will be split between RCO and the commission. This will assist with extending the Salmon Recovery Funding. The Election Study bill is still being considered. The budget is not final and is changing by the day.

Treasurer's Report

Robert Beebe moved to approve the February 2023 Treasurer's report and approval of payments described as Direct Deposits: DD1209-1213, checks: FF10688-10687, and electronic funds transfers dated February 1-28, 2023, in the amount of \$48,430.18.

Nicole Rasmussen seconded the motion. Motion approved unanimously.

NEW BUSINESS

Associate Supervisors Policy and Application

Robert Beebe moved to approve the Associate Supervisor Policy and Application as amended.

Nicole Rasmussen seconded the motion. Motion approved unanimously.

Personal Services Contract with Pacific Forest Management

Robert Beebe moved to approve a Personal Services Contract between Pacific Forest Management and Clallam Conservation District in the amount of \$3,050 dated 3/14/2023 as presented.

Nicole Rasmussen seconded the motion. Motion approved unanimously.

Executive Session started at 4:07 PM

Regular Session resumed at 4:42 PM

Nicole Rasmussen moved to approve Jennifer Bond for a one-step increase from Range 63, Step F to Range 63, Step G at ½ time employment effective March 1, 2023.

Robert Beebe seconded the motion. Motion approved unanimously.

Nicole Rasmussen moved to approve Meghan Adamire for a two-step increase, due to added supervisory responsibilities, from Range 56 Step M to Range 63, Step H at ¾ time employment effective March 1, 2023.

Robert Beebe seconded the motion. Motion approved unanimously.

Meeting adjourned at 4:47 PM.

Acronyms

AFO/CAFO = Animal Feed Operation/Concentrated Animal Feeding Operation
Ag/GMA = Agriculture / Growth Management Act
BMPs = Best Management Practices
BOCC = Board of County Commissioners
CAO = Critical Areas Ordinance
CASP = Critical Areas Stewardship Plan
CCD = Clallam Conservation District
CREP = Conservation Reserve Enhancement Program
CY/FY = Calendar Year/Fiscal Year
DOE = Department of Ecology
EPA = Environmental Protection Agency
EQIP = Environmental Quality Incentive Program
FSA CED = Farm Service Agency, County Executive Director
FSA COC = Farm Service Agency, County Office Committee
IGDO = Intra Gravel Dissolved Oxygen
MOA/MOU = Memo of Agreement/Memo of Understanding
MRSC = Municipal Research and Services Center of Washington
NACD = National Association of Conservation Districts
NFWF = National Fish and Wildlife Foundation
NOPRC&D = North Olympic Peninsula Resource, Conservation and Development
NOSC = North Olympic Salmon Coalition
NRCS = National Resource of Conservation Services
NRI = Natural Resources Investment (commission grant funds)
OSS = Onsite Septic System
PSCD Caucus = Puget Sound Conservation Caucus
RCO = Recreation and Conservation Office
RFP = Request for Proposal
SAO = State Auditor's Office
SMP = Shoreline Management Plan
SRFB = Salmon Recovery Funding Board
TA = Technical Assistance
TSP = Technical Service Provider (with NRCS)
WACD = Washington Association of Conservation Districts
WACD PMC = Washington Association of Conservation Districts Plant Materials Center
WADE = Washington Association of District Employees
WCC Crew = Washington Conservation Corps Crew
WHIP = Wildlife Habitat Incentive Program
WRP = Wetland Reserve Program
WSC = Wild Salmon Center
WWT = Washington Water Trust