



# Clallam Conservation District

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## Regular Board Meeting

May 10, 2022

Armory Square, OlyCap Conference Room and via Zoom  
228 W. First St., Ste. G, Port Angeles, WA

## MINUTES

**Supervisors Present:** Christy Cox, Chair; Bennett Smith, Vice-Chair; Carolyn Wilcox, Auditor; Lori DeLorm

**Supervisors Absent:** Matthew Heins

**Associate Supervisors Present:**

**Staff Present:** Jennifer Bond and Meghan Adamire, Conservation Planners

**Others Present:** Jean Fike, WA State Conservation Commission (WSCC); Alan Chapman, WA Association of Conservation Districts; WACD; Julie Knobel, community member

**Presiding Officer:** Christy Cox, Chair

**Secretary:** Meghan Adamire

**Meeting called to order at 4:00 PM.**

**Public Comment:** None

### Approval of Minutes

Ben Smith moved to approve the minutes from the April 12, 2022 regular board meeting as amended.

Lori DeLorm seconded the motion. Motion approved unanimously

## REPORTS

### District

Jennifer Bond reported that she provided technical assistance and site visits to several farms. She also provided an update on the cultural resources challenges, mainly lengthy review periods, when utilizing Washington State Department of Health, DOH, funding for septic cost-share projects. Jennifer reported that one OSS cost share project is ready to go out to bid for installation and a design has been completed and submitted to Clallam County Environmental Health for a second OSS cost share project. Jennifer has applied for Shellfish cost share funding for one OSS project located within Golden Sands, a high priority Pollution Identification and Correction (PIC) project area.

Meghan Adamire reported that she coordinated maintenance on several Conservation Reserve Enhancement Program (CREP) projects. She and Kim both gave career presentations to 7<sup>th</sup> grade Sequim Middle School students during a North Olympic Salmon Coalition (NOSC) planting project at Rivers Edge on the Dungeness, and she assisted the Lower Elwha Klallam Tribe in recruiting volunteers to help with fence weir smolt trap installation on Deep Creek and the West Twin River.

**NRCS** – No report provided. The Board requested that Justin Urresti send a written report prior to meetings he is unable to attend.

**Supervisor** – None

**WACD** – Alan Chapman reported that planning is in progress for the annual meeting to be held a few days after Thanksgiving. WACD is looking for proposals for areas in the central Washington that can accommodate hybrid meetings.

**Commission** – Jean Fike gave a report on two webinars looking at past and future budgets. WSCC has a new Executive Director, Chris Pettitt. Jean mentioned as of June 1 the changes to public meetings go in to effect, so we must have an in-person component to public meetings going forward. WSCC will make a decision on the chosen appointed supervisor for our Board at their May 19 meeting.

**Treasurer’s Report**

Ben Smith moved to approve the April 2022 Treasurer’s report and approval of payments described as checks: FF10530-10550; CB336 & 337 and electronic fund transfers dated April 1-30, 2022 in the amount of \$59,524.88.  
Carolyn Wilcox seconded the motion. Motion approved unanimously.

**NEW BUSINESS**

**Survey of Budget Priorities**

Ben Smith moved to approve Survey of Budget Priorities as presented.  
Carolyn Wilcox seconded the motion. Motion approved unanimously.

**Letters of Support/Appreciation**

Ben Smith moved to approve the Wild Salmon Center WCRRI Low Tech Restoration letter of support and the 10,000 Years Institute thank you letter.  
Lori DeLorm seconded the motion. Motion approved unanimously.

**Cooperator agreement with landowner 22-006**

Ben Smith moved to approve the Cooperator Agreement with landowner #22-006.  
Carolyn Wilcox seconded the motion. Motion approved unanimously.

**OLD BUSINESS**


**Letters of Support/Appreciation**

Ben Smith moved to approve the letter of support for the North Olympic Land Trust’s Washington Wildlife and Recreation Program’s Farmland Protection funding for the Dungeness Hub.  
Carolyn Wilcox seconded the motion. Motion approved unanimously.

**Long- Range Plan**

Editing of the long-range plan was postponed until June, which will be the first official meeting for the soon to be appointed supervisor. Discussion ensued on whether to have a special meeting to finish up the long-range plan, continue to work on it at the end of regular board meetings, or possibly even edit it prior to the regular board meeting. Concern was expressed over getting it completed. It was decided to wait until June for a final decision on how best to proceed.

**Meeting adjourned at 4:58 PM.**

  
6/16/22  
Kim Williams 6/16/22