



Clallam Conservation District

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Regular Board Meeting

Online Access via Zoom

March 8, 2022

MINUTES

Supervisors Present: Christy Cox, Chair; Bennett Smith, Vice-Chair; Carolyn Wilcox, Auditor; Matthew Heins, Lori DeLorm

Supervisors Absent:

Associate Supervisors Present: Susannah Spock, Cathy Lucero

Staff Present: Kim Williams, District Manager; Meghan Adamire and Jennifer Bond, Conservation Planners; Judy Minnoch, Bookkeeper/Administrative Assistant

Others Present: Julie Knobel, community member; Alan Chapman, Whatcom Conservation District Supervisor and NW Area Director for WACD; Scott Gremel, Wildlife Biologist

Presiding Officer: Christy Cox, Chair

Secretary: Judy Minnoch

Meeting called to order at 3:00 PM.

Public Comment: Scott Gremel, Wildlife Biologist, mentioned that on April 20th he will be speaking at the River Center about different kinds of habitats and disturbance to these habitats. He'd like to start a conversation with district about conifer plantings in floodplains and assisting to make the floodplains look/function more natural rather than forest plantations.

Approval of Minutes

Ben Smith moved to approve the minutes from the February 8, 2022 regular board meeting as amended. Carolyn Wilcox seconded the motion. Motion approved unanimously.

REPORTS

District

Kim Williams – The River's Edge levy setback planting has started. Meghan and I have been managing the WCC crew while Hilton from Jamestown was on leave.. She connected with the director of NOSC and is looking forward to working on many projects together in the future. Kim participated in her first plant sale. We have received long awaited reimbursements from summer projects so our budget is looking good. We also received additional technical assistance funding for Irrigation Efficiencies. Joe Holtrop is working on two active Irrigation projects and one project is ready to put pipe in the ground. [

Meghan Adamire – Reported that plant numbers of over 34,000 made this our largest plant sale to date. She also mentioned there have been about 125 volunteers that have helped us with multiple events this month, including the plant sale, Ediz Hook and Little River planting events with the Lower Elwha Klallam Tribe, and the River's Edge planting events with North Olympic Salmon Coalition and Jamestown S'Klallam Tribe. Meghan also gave a presentation for WSU Master Gardeners on Soil Fertility with 42 participants in attendance, and reported that the alpaca farm she is working with has been funded through NRCS's Environmental Quality Incentives Program to implement some farm best management projects.

Jennifer Bond – OSS cost share project is moving forward and design work will begin on 3/15. Cultural resources survey for this project has been completed and is under review. Several agencies met at the property to offer the homeowner assistance for continued cleanup efforts.

Judy Minnoch – reported that with construction season picking up, so is meter distribution. Soil Test costs have increased to \$28. And, elections are set with volunteers ready for Elections Day next week.

Supervisors

Carolyn Wilcox attended an OMPA, Open Public Meetings Act and elected officials work session on 2022.02.22 administered on by the city of Port Angeles attorney Bill Bloore. In relation to the CCD, RCW 42.30.110 (2) states that in executive session you must state the purpose and time it will be concluded. If the time needs to be extended then the chair must come back to the regular session and announce that it needs extending and what time it will conclude.. Also, under Ethics and Conflicts of Interest there are prohibited acts and with limitations (also called "remote interest"). She would like more clarification from the state commission on how limitations might pertain to the CCD board of supervisors.

WACD

Alan Chapmen reported a lack of unity amongst the Conservation Districts statewide at the Puget Sound Conservation District Caucus. He mentioned that Ryan Baye, Director of Legislative and Membership Services for WACD brought up that WACD started working on the 2021 resolution. Due to differences and unpleasant conduct there is now discussion about needing a supervisor code of conduct and SCC. Ryan will be sending out a brief questionnaire of what would be most effective for attendance to the annual conference.

Treasurer's Report

Ben Smith moved to approve the February 2022 Treasurer's report and approval of payments described as checks: FF10444, 10490-10507; CB332 & 333 and electronic fund transfers dated February 1-28, 2022 in the amount of \$69,861.25. Matt Heins seconded the motion. Motion approved unanimously.

NEW BUSINESS

Whistleblower Protection Policy

Ben Smith moved to approve the Whistle Blower Protection Policy. Matt Heins seconded the motion. Motion approved unanimously.

Adopted Public Records

Ben Smith moved to approve the public records disclosure policy as amended and request form. Matt Heins seconded the motion. Motion approved unanimously.

Discussion on changing our Regular Board Meeting Times

Carolyn would like to propose a 6:00pm start time for our regular meetings. There was a hearty discussion from the entire group. After hearing from everyone, Christy proposed moving it one hour later to begin at 4:00pm. Staff will discuss and revisit this conversation at the next Board meeting.

Open Public Meeting Policy

Ben Smith moved to approve the public records disclosure policy as amended.

KW

Carolyn Wilcox seconded the motion. Motion approved unanimously.

Memo of Agreement

Ben Smith moved to approve the updated MOA with Clallam County as amended (adding the word “support” at the beginning of item #3)

Matt Heins seconded the motion. Motion approved unanimously.

Cost-Share Agreement

Matt Heins moved to approve a cooperator agreement for fencing and riparian planting with client 22-004.

Ben Smith seconded the motion. Motion approved unanimously.

OLD BUSINESS

Board of Supervisors’ Policies

Ben Smith moved to approve the Board of Supervisors’ Policies as amended

Carolyn Wilcox seconded the motion. Motion approved unanimously.

Meeting adjourned at 5:13PM.

