



Clallam Conservation District

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Regular Board Meeting

December 13, 2022

Armory Square, OlyCap Conference Room and via Zoom
228 W. First St., Ste. G, Port Angeles, WA

MINUTES

Supervisors Present: Christy Cox, Chair; Bennett Smith, Vice-Chair; Lori DeLorm, Auditor; Nicole Rasmussen; Robert Beebe

Supervisors Absent:

Associate Supervisors Present: Susannah Spock

Staff Present: Kim Williams, District Manager, Jennifer Bond and Meghan Adamire, Conservation Planners; Kevin Merrigan, Salmon Riparian Field Technician, Judy Minnoch; Bookkeeper/Administrative Asst.

Others Present: Jean Fike, Puget Sound Regional Manager for Conservation Commission; Hannah Coe, Water Quality Specialist with Dept. of Ecology (ECY)

Presiding Officer: Christy Cox, Chair

Secretary: Judy Minnoch

Meeting called to order at 3:03 PM.

Public Comment: None.

Approval of Minutes

Ben Smith moved to approve the minutes from the November 8, 2022, Regular Board Meeting as amended.

Robert Beebe seconded the motion. Motion approved unanimously.

Ben Smith moved to approve the minutes from the November 23, 2022, Special Board Meeting as presented.

Robert Beebe seconded the motion. Motion approved unanimously.

REPORTS

District

Kim Williams – Postponed Orca Recovery Day events were successful. A public meeting was conducted for the Dungeness River Off-Channel Reservoir with over 200 people in attendance. Stations were staffed and many questions were answered during the event. Ben Smith and Joe Holtrop also attended this event. CCD has begun migration of files to Microsoft 365. Outlook emails are available to supervisors. Within the Dungeness Metering Pilot Program, there are 207 registers that need to be replaced due to a component that is using up the battery life. The plan is to contract this project out. An RFP is being composed for this meter update project and the cost is covered under the Dungeness Meter Pilot Grant with Dept. of Ecology.

Meghan Adamire – Assisted a sheep farm with conservation planning and will be presenting a cooperator agreement. A plan for a Sequim farm with cattle and crops was developed. No artifacts were reported on the cultural resources survey for the Hoko CREP project. After the landowner resigns all the CREP paperwork, the project can move forward. This morning Meghan presented and proposed a riparian planting project for Hermiston Creek to the Quileute Tribe, funded by Natural Resources Investment (NRI). Jean Fike emphasized that the commission wants to share implemented projects with the legislature to prove that outreach leads to on-the-ground implementation.

Kevin Merrigan – To help guide the outreach efforts for the Buffers for Salmon Program, Kevin has been learning ArcGIS Pro to assist in identifying high priority projects on color-coded maps. This next week he will test for his Licensed Applicator Permit. The postponed Orca Recovery events went well, a accomplishments sheet was created showcasing the volunteer projects that happened during October and November and posted on the website. Kevin has also started conducting outreach efforts for the Buffers for Salmon Program and visited a project on Clallam River and another on Lotzgesell Creek.

Jennifer Bond - Major accomplishments include that both onsite septic system (OSS cost-share projects have been completed. There are currently no additional referrals. Jennifer and Kevin participated in the PIC open house that was held at the McClay Hall with a decent community turnout. A new onsite employee was added to the Clallam County Environmental Health (CCEH) staff, which will help with generating new referrals for the program. Ben suggested for Jen to create a map of completed cost-share projects within the Golden Sands area.

NRCS – No report. This position has been advertised but unsure of any applicants

DOE – Hannah Coe announced that the Clean Water Guidance for Agriculture, which includes BMPs for protecting water quality and buffer width sections, is open for comment until December 23, 2022. No new ERTS for Clallam County.

Supervisors

Nicole Rasmussen – Starts in a new position on the 23rd of January with the Wild Salmon Center doing habitat restoration work. She will continue her work as a CCD Board Supervisor. After attending the WSCC Annual Meeting she reported that it was helpful to meet others and learn how conservation districts operate. She attended a New Supervisor Training and mentioned that during the DEI sessions that a few districts rotated the location of their Regular Board Meetings around the county to assist in expanding opportunities and contacts. Nicole also shared a video during the meeting showcasing restoration work on the Quillayute River.

Christy Cox – Attended the WSCC Annual Meeting and felt that the DEI Session went well and was a welcoming environment. She would like to see more emphasis on racial issues. Districts previously reached out to the facilitator of this session in inquire about holding a training for their districts. Both small and large districts shared about what they're doing to implement DEI actions. The Annual Meeting was also informational regarding how water resources are being managed in eastern Washington.

Commission

Jean Fike – Legislative Session is set to begin February. Buffers for Salmon funding has approximately two million dollars remaining to be allocated. Be aware of salmon projects that could be eligible. There may be Shellfish funding remaining as well. Farms & Fields Program is off and running. Plants for Restoration Program is available to assist in providing districts and local communities with the ability to propagate native plants.

WACD – No report.

Treasurer's Report

Ben Smith moved to approve the November 2022 Treasurer's report and approval of payments described as Direct Deposits: DD1194-1198, checks: FF10631-10650 and electronic funds transfers dated November 1-30, 2022, in the amount of \$105,086.71.

Robert Beebe seconded the motion. Motion approved unanimously.

NEW BUSINESS

VSP Discussion

The Voluntary Sponsorship Program is a county led program to assist in addressing agricultural impacts to critical areas. Got a lot of feedback from other districts. Commissioner Johnson approached Kim about participating. The county's ability to implement the program and CCD's involvement was discussed. Supervisors requested that Kim gather more information about the program and suggested having someone familiar with the program to give a presentation to provide details. It is a quick turnaround to sign up for the VSP Program, possibly later this winter.

Letter of Support to College of Agriculture, Human, and Natural Resource Sciences (CAHNRS)

Ben Smith moved to approve the letter of support to CAHNRS.

Robert Beebe seconded the motion. Motion approved unanimously.

Desk Purchase for Judy

Ben Smith moved to approve the purchase of two sit/stand desks with a total of no more than \$2,400.

Nicole Rasmussen seconded the motion. Motion approved unanimously.

Cost-Share Application:

- **Client #22-008 Sawtooth Ranch**

Ben Smith moved to approve a cooperator Agreement with Client#22-008 Sawtooth Ranch

Robert Beebe seconded the motion. Motion approved unanimously.

Ben Smith moved to approve the Cost-Share Agreement with Client#22-008 Sawtooth Ranch.

Loir DeLorm seconded the motion. Motion approved unanimously.

- **Client #22-009 JSKT**

Ben Smith moved to approve the Cost-Share Agreement with Client#22-009 JSKT.

Robert Beebe seconded the motion. Motion approved unanimously.

Board Member Bios – CCD is updating their website and Kim is requesting that board members provide updated information.

Meeting adjourned at 4:46 PM.

