



Clallam Conservation District

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Special Board Meeting
Online Access via Zoom
May 18, 2021

MINUTES

Supervisors Present: Ben Smith, Vice-Chair; Christy Cox, Auditor; and Scott Chitwood; Carolyn Wilcox
Supervisors Absent: Matt Heins, Chair;
Associate Supervisors Present:
Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners;
Judy Minnoch, Bookkeeper/Administrative Assistant
Others Present: Lori DeLorm, Jamestown S'Klallam Tribe & Board Supervisor-Elect (unofficial)

Presiding Officer: Ben Smith, Vice-Chair
Secretary: Judy Minnoch

Meeting called to order at 3:02 PM.

NEW BUSINESS

Christy Cox moved to approve staff time hours to attend WADE 2021.
Carolyn Wilcox seconded the motion. Motion approved unanimously.

Executive Session called to order at 3:14PM for District Manager Interviews.

Regular Meeting resumed at 6:13 PM

Christy Cox moved to offer Kim Williams the District Manager Position at pay range 67, Step G in the WA State Salary Schedule. Carolyn Wilcox seconded the motion. Motion approved unanimously.

Christy Cox moved to approve a budget of \$2600.00 to purchase a computer system for the new District Manager position. Carolyn Wilcox seconded the motion. Motion approved unanimously.

Meeting adjourned at 6:18 PM.