

Clallam Conservation District

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Special Board Meeting
Online Access via GoToMeeting
August 19, 2020

MINUTES

Supervisors Present: Matt Heins, Chair; Ben Smith, Vice-Chair; Christy Cox, Auditor; and Scott Chitwood
Supervisors Absent: Carolyn Wilcox

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners;
Judy Minnoch, Administrative Assistant

Others Present

Presiding Officer: Matt Heins, Chair
Secretary: Judy Minnoch

Meeting called to order at 4:30 PM.

Approval of Minutes

Ben Smith moved to approve the minutes from the regular board meeting held on July 14, 2020.
Scott Chitwood seconded the motion. Motion approved unanimously.

REPORTS

Ben Smith moved to approve the July 2020 Treasurer's report and approval of payments described as checks: SB305, FF10219-10228, DD1073-1076 and electronic funds transfers dated July 1-31, 2020 in the amount of \$38,853.39.

Christy Cox seconded the motion. Motion approved unanimously.

NEW BUSINESS

Ben Smith moved to approve purchase of a new MS Surface Pro laptop computer and accessories up to \$2000.00.

Scott Chitwood seconded the motion. Motion approved unanimously.

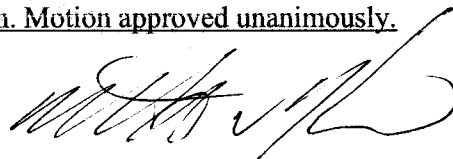
Christy Cox moved to approve the cooperator agreement with Steven Smith.

Scott Chitwood seconded the motion. Motion approved unanimously.

Ben Smith moved to approve the cost-share agreement with Steven Smith for onsite septic system repair at 75% of construction costs not to exceed \$18,750.

Scott Chitwood seconded the motion. Motion approved unanimously.

Meeting adjourned at 4:42 PM.

 Chair

