



Clallam Conservation District

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Regular Monthly Board Meeting
Online Access via GoToMeeting
June 9, 2020

MINUTES

Supervisors Present: Matt Heins, Chair; Ben Smith, Vice-Chair; Scott Chitwood, Christy Cox and Carolyn Wilcox

Supervisors Absent:

Associate Supervisors Present: Kurt Grinnell

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Judy Minnoch, Administrative Assistant

Others Present: Allan Chapman, Whatcom CD Supervisor and WACD area representative; Jean Fike, SCC Regional Manager; Kirk Sehlmeier, NRCS; Randy Johnson, Clallam County Commissioner; Alena Reynolds, Ecology nonpoint pollution specialist; Katy Heins, citizen

Presiding Officer: Matt Heins, Chair

Secretary: Judy Minnoch

Meeting called to order at 3:01 PM.

Approval of Minutes

Ben Smith moved to approve the minutes from the regular board meeting held on May 12, 2020.

Christy Cox seconded the motion. Motion approved unanimously.

Election of Officers

Ben Smith moved to approve Matt Heins continue as Chair of the Board for another year.

Scott Chitwood seconded the motion. Motion approved unanimously.

Scott Chitwood moved to approve Ben Smith as Vice-Chairman of the Board for another year.

Matt Heins seconded the motion. Motion approved unanimously.

Ben Smith moved to approve Christy Cox as Auditor.

Matt Heins seconded the motion. Motion approved unanimously.

REPORTS

Staff Reports

Meghan – Completed a draft plan for a horse operation on Olson Road. A detailed account of her month's activities can be found on the staff report.

Jennifer – completed one OSS cost-share project in May. A detailed account of her month's activities can be found on the staff report.

Joe – Update on the piping project, Matt suggested for Joe write up a formal letter of thanks to the County Commissioners for funding. We will be getting some additional funding from the County from their National Estuary Program (NEP) grant to be used for OSS repair cost sharing. And, we were included in a Puget Sound Conservation Districts water quality grant, also from the NEP. The focus is livestock and totals \$45,000 over a two-year period.

Alan Chapman added that the original proposal was a very large funding request with equal amounts to every Puget Sound CD. The request was reduced significantly, with most of the funding going to Skagit and Mason conservation districts. The Commission will be responsible for administering the grant. There will be more discussion at the next Puget Sound CD Caucus meeting, and the contract has not yet been officially approved out for public comment.

NRCS Report

Kirk gave a quick update about EQIP contracts in the county. Lots of good contracts coming.

Treasurer's Report

Ben Smith moved to approve the May 2020 Treasurer's report and approval of payments described as checks: SB301-302, FF 10203-10210, DD1065-1068 and electronic funds transfers dated May 1-31, 2020 in the amount of \$60,000.00. Scott Chitwood seconded the motion. Motion approved unanimously.

OLD BUSINESS

Update on well Meter plan

We have been getting a few requests for meters. We have been in communication and working with landowners to fit their schedule of building plans and permits.

Proposed COVID-19 Protection Plan

Ben Smith moved to approve the COVID-19 Protection Plan.
Scott Chitwood seconded the motion. Motion approved unanimously.

NEW BUSINESS

New Computer Purchase Approval

Ben Smith moved to approve purchase of a new MS Surface Pro laptop computer and accessories.
Scott Chitwood seconded the motion. Motion approved unanimously.

Public Information Policy

The draft policy will be addressed next month.

Equity Statement

Christy and Carolyn proposed including a district response to the murder of George Floyd. Due to the political nature of any statement around racial justice and because the district does not have an equity statement, the district will look into developing one for the board to review at the next meeting. The Pierce Conservation District equity and inclusion statement was considered as a good example.

Indigenous Land Acknowledgment

Christy and Carolyn proposed an indigenous lands management acknowledgement to be included on our documents, newsletter, website, social media, and public events add an unseated territory land management. Considerable discussion followed, including comments from associate supervisor and Jamestown S'Klallam tribal council member Kurt Grinnell. Kurt expressed appreciation for the sentiment of the indigenous lands acknowledgement but cautioned against it because of possible unintended consequences, as the district is a non-regulatory government agency that can only assist those who are willing to work with us. Statements that could be viewed as political could alienate some.

2020 Long Range Plan Update

Joe Holtrop sent out a draft update to the resource inventory section of the long range plan for review. Discussion ensued on our annual plans being directed by the long range plan.

Non-Point Pollution from Ecology

Alena Reynolds of Ecology reported that she is new to her position and clarified that there are no new water quality complaints or updates of complaints for our area at this time.

Meeting Location and type

Roughly ten days prior to the July Board meeting, we will evaluate if the current COVID-19 status for Clallam County allows for in-person meetings. If so, we will try to secure a meeting location that allows for social distancing and live streaming. A suggestion was made to consider changing our meeting start time to 4:00 or 5:00pm.

Meeting adjourned at 4:50 PM.

