



Clallam Conservation District

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Regular Monthly Board Meeting
Online Access via GoToMeeting
May 12, 2020

MINUTES

Supervisors Present: Matt Heins, Chair; Ben Smith, Vice-Chair; Robert Beebe, Auditor; Christy Cox and Scott Chitwood

Supervisors Absent:

Associate Supervisors Present: Cathy Lucero

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Judy Minnoch, Administrative Assistant

Others Present: Carolyn Wilcox, Jean Fike, Kirk Sehlmeier, Michael Rossotto, Rob Ollikainen

Presiding Officer: Matt Heins, Chair

Secretary: Judy Minnoch

Meeting called to order at 4:02 PM.

Approval of Minutes

Ben Smith moved to approve the minutes from the regular board meeting held on March 10, 2020.

Christy Cox seconded the motion. Motion approved unanimously.

REPORTS

Staff Reports

Meghan – Reported she was unsure if the Washington Conservation Corps (WCC) crew will be able to perform maintenance on Conservation Reserve Enhancement Program (CREP) projects this spring or summer, however the sites are well maintained and should be all right not receiving maintenance until the fall or spring.

Jennifer – Septic repair work is considered essential business. Joanne Garner's onsite septic repair project was completed. Tom Grunwaldt's onsite septic repair project should be installed within the next few weeks.

Joe – Responded to a public disclosure request for Maple View Dairy's Dairy Nutrient Management Plan. As per advice received from the Conservation Commission, the request was denied because farm plans are exempt from disclosure without landowner/farm operator consent.

NRCS Report

Kirk reported working with Meghan on CREP. Changes in the new farm bill directed NRCS to assist FSA with more of the technical aspects of the program. He worked with Clallam County RCPP applicants to ensure their paperwork is complete and they are ready to go to contract by the end of August.

Commission Report

Jean Fike reported that the next Conservation Commission meeting is May 21, 2020. Certification of elections will happen at this next meeting.

The Commission is also holding calls on Fridays. Topic this Friday will be public disclosure and records retention.

Treasurer's Reports

Christy Cox moved to approve the March 2020 Treasurer's report and approval of payments described as checks: FF 10180-10194, DD1057-1060 and electronic funds transfers dated March 1-31, 2020 in the amount of \$165,621.44.

Scott Chitwood seconded the motion. Motion approved unanimously.

Christy Cox moved to approve the April 2020 Treasurer's report and approval of payments described as checks: SB 299-300, FF 10195-10202, DD1061-1064 and electronic funds transfers dated April 1-30, 2020 in the amount of \$40,960.53.

Scott Chitwood seconded the motion. Motion approved unanimously.

Announcements/Public Comment

NEW BUSINESS

Letter of Support for Quileute Tribe Quillayute River and Bogachiel River Projects

Scott Chitwood moved to approve the Letter of Support for Quileute Tribe Quillayute River and Bogachiel River Projects.

Christy Cox seconded the motion. Motion approved unanimously.

Letter of Support for Wild Salmon Center Forest Service Road Project

Scott Chitwood moved to approve the letter of support for Wild Salmon Center Forest Service Road Project.

Ben Smith seconded the motion. Motion approved unanimously.

Collection Agreement with USDA U.S. Forest Service Olympic National Forest

Scott Chitwood moved to approve the Collection Agreement with USDA USFS Olympic National Forest.

Christy Cox seconded the motion. Motion approved unanimously.

Approval of Personal Services Agreement with Clallam County for Pollution Identification and Correction Work

Ben Smith moved to approve the Personal Services Agreement with Clallam County for Pollution Identification and Correction Work.

Scott Chitwood seconded the motion. Motion approved unanimously.

Approval of Remote Work Policy

Ben Smith moved to approve Clallam Conservation District Mobile Work Program Policy as amended.

Scott Chitwood seconded the motion. Motion approved unanimously.

Cooperator Agreement with Ken Tous

Ben Smith moved to approve the Cooperator Agreement with Ken Tous.

Scott Chitwood seconded the motion. Motion approved unanimously.

Review and Approval of BARS: Schedule 22

Ben Smith moved to approve the 2019 BARS: Schedule 22 report as presented.

Christy Cox seconded the motion. Motion approved unanimously.

Meeting adjourned at 5:24 PM.

