



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
September 10, 2019

MINUTES

Supervisors Present: Matt Heins, Chair; Ben Smith, Vice-Chair; Robert Beebe, Auditor; and Christy Cox

Supervisors Absent: Scott Chitwood

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire & Jennifer Bond, Conservation Planners;
Judy Minnoch, Administrative Assistant

Others Present:

Presiding Officer: Matt Heins, Chair

Secretary: Judy Minnoch

Meeting called to order at 3:02 PM.

Approval of Minutes

Robert Beebe moved to approve the minutes as amended from the regular board meeting held on August 13, 2019.

Ben Smith seconded the motion. Motion approved unanimously.

REPORTS

Staff Reports

Jen – NRCS is moving forward with the RCPP EQIP contract with Eric Adolphsen on Finn Hall Farm. Mr. Grunwaldt is having trouble finding a designer to complete his onsite septic system design, Jennifer will contact Clallam County Environmental Health to see if they can help. The septic designs for the Gutknecht and Salgado projects are complete and the projects are out to bid.

Meghan – the Orca Recovery Day event is being held with the Lower Elwha Tribe on October 19, 2019. The event will involve planting 1,500 Western Red Cedar trees on the former Lake Aldwell reservoir on the Elwha River. Supervisors were invited to participate and introduce the event and District during the presentation portion of the event.

Joe – issues related to the SPTIA ditch piping and aquifer recharge required by Graysmarsh appear to have been resolved. SPTIA will do aquifer recharge from April 15 to July 15 and reduce their diversions from the Dungeness River beginning July 16. The cistern for the City of Forks/Quillayute Valley Parks & Recreation District rainwater harvesting project is scheduled for delivery on September 21; however, we have not yet received a signed interlocal agreement.

NRCS Report

No business.

Treasurer's Report

Ben Smith moved to approve the August 2019 Treasurer's report and approve for payment of checks described as FF 10058-10077 and SB 286-287, electronic funds transfers, and direct deposits described as DD1025-DD1028 dated August 1-31, 2019 in the amount of \$57,955.38.

Robert Beebe seconded the motion. Motion approved unanimously.

Announcements/Public Comment

Christy Cox reported that a Global Climate Strike is being held from September 20-27, 2019. She suggested that rather than strike, perhaps the District could post on our website and Facebook on actions that can be done locally to help with climate change, and tie them to things the Conservation District is already doing.

OLD BUSINESS

Contract with Aqua Terra Cultural Resource Consultants for onsite septic system projects

Ben Smith moved to approve the contract with Aqua Terra Cultural Resource Consultants for onsite septic system projects for Gutknecht, Grunwaldt and Stahlbaum.

Christy Cox seconded the motion. Motion approved unanimously.

NEW BUSINESS

Approval of Zenovic Engineering

Ben Smith moved to approve the qualifications statement from Zenovic and Associates, Inc. and add them as one of our approved project engineering firms.

Robert Beebe seconded the motion. Motion approved unanimously.

Approval of Conservation Commission Grant Addenda for CREP and Livestock Technical Assistance

Ben Smith moved to approve Grant Addenda for CREP and Livestock Technical Assistance.

Robert Beebe seconded the motion. Motion approved unanimously.

Cooperator and Cost-share Agreements

Ben Smith moved to approve the cooperator agreement with E. Anderson

Christy Cox seconded the motion. Motion approved unanimously.

Ben Smith moved to approve the cooperator agreement with N. Field & M. Sivia

Christy Cox seconded the motion. Motion approved unanimously.

Executive Session called to order at 4:25 PM for executive director performance review.

Regular Meeting resumed at 4:41 PM.

Meeting adjourned at 4:44 PM.

