



Clallam Conservation District

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Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
August 13, 2019

MINUTES

Supervisors Present: Matt Heins, Chair; Ben Smith, Vice-Chair; Robert Beebe, Auditor; Christy Cox, Board Supervisor

Supervisors Absent: Scott Chitwood, Board Supervisor

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire & Jennifer Bond, Conservation Planners; Judy Minnoch, Administrative Assistant

Others Present: Kirk Sehlmeier, NRCS; Rolf Stahlbaum & Thomas Grunwaldt, citizens

Presiding Officer: Matt Heins, Chair

Secretary: Judy Minnoch

Meeting called to order at 3:03 PM.

Approval of Minutes

Ben Smith moved to approve the minutes as amended from the regular board meeting held on July 9, 2019. Robert Beebe seconded the motion. Motion approved unanimously.

REPORTS

Staff Reports

Jen – Soil moisture monitoring stations were installed on three farms. Four onsite septic system projects are in the application/planning phase; cultural resources surveys will be required on three of the projects and plans are to have one contract to complete the surveys. Board requested that Jennifer check in the Clallam County Environmental Health to determine if parcels with known septic issues can be “red flagged” so new, potential owners are aware.

Meghan – Reported that during the NPCLE ranking there was a funding deficit for the Sitkum Road 2900 SRFB grant proposal, however the US Forest Service thinks they can provide the matching funds so the culvert replacement project can be implemented. Also reported that she worked with three landowners this month to pursue on CREP riparian forest buffer planting projects on Matriotti Creek, Lotzgesell Creek, the Hoko River and Lamb Creek.

Joe – Reported that the Sequim Prairie-Tri Irrigation Association Evans Road Piping Project design is nearing completion with expected bid date in about a month. Some details with how to handle water savings required by the Irrigation Efficiencies Program while meeting Graysmarsh requirements are yet to be worked out. City of Forks rainwater harvesting demonstration project is coming along well.

NRCS Report

Kirk delivered an update of this past month’s events that included signing of two contracts for thinning trees. He has been working with Jenifer on the installation of soil moisture monitoring sensors.

Treasurer's Report

Robert Beebe moved to approve the July 2019 Treasurer's report and approve for payment of checks described as FF 10042-10057 and SB 283-285, electronic funds transfers, and direct deposits described as DD1021-DD1024 dated July 1-31, 2019 in the amount of \$68,123.43.

Ben Smith seconded the motion. Motion approved unanimously

Announcements/Public Comment

Christy Cox and Joe Holthrop attended a meeting on 8/12/19 with the City of Port Angeles on Climate Change. Christy recommended the district remain engaged with this group, as we have assistance to offer.

NEW BUSINESS

Cooperator and Cost-share Agreements

Ben Smith moved to approve the cooperator agreement with Rolf Stahlbaum

Robert Beebe seconded the motion. Motion approved unanimously.

Ben Smith moved to approve the cooperator agreement with Thomas Grunwaldt.

Robert Beebe seconded the motion. Motion approved unanimously.

Ben Smith moved to approve a cost-share application with Thomas Grunwaldt to replace a failing onsite septic system at 100% cost-share rate for design and permits and a 75% cost-share rate for installation of the system, not to exceed \$32,500 total in cost-share funding. Contingent on obtaining grant funding through the Shellfish program.

Christy Cox seconded the motion. Motion approved unanimously.

Ben Smith moved to approve the cost-share application with Rolf Stahlbaum to replace a failing onsite septic system at 100% cost-share rate for design and permits and a 50% cost-share rate for installation of the system, due to nine-month residency. Total cost-share funding not to exceed \$21,000 . Contingent on obtaining grant funding through the Shellfish program.

Christy Cox seconded the motion. Motion approved unanimously.

Ben Smith moved to approve the cooperator agreement with Katina Hester.

Christy Cox seconded the motion. Motion approved unanimously.

OLD BUSINESS

Interlocal Agreement with Agnew Irrigation District for Ditch Piping Projects

Ben Smith moved to approve the Interlocal agreement with Agnew Irrigation District for Piping Projects.

Robert Beebe seconded the motion. Motion approved unanimously.

NEW BUSINESS (cont.)

RCO Applicant Resolution/Authorization for FS RD 29 MP 15.9 Culvert Replacement

Ben Smith moved to approve the RCO Applicant Resolution/Authorization for FS RD 29 MP 15.9 Culvert Replacement.

Robert Beebe seconded the motion. Motion approved unanimously.

Interlocal Agreement with Clallam County for PIC Implementation

Ben Smith moved to approve the Interlocal Agreement with Clallam County for PIC Implementation.

Christy Cox seconded the motion. Motion approved unanimously.

Meeting adjourned at 5:27 PM.