



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
June 11, 2019

MINUTES

Supervisors Present: Ben Smith, Vice-Chair; Robert Beebe, Auditor; Matt Heins, & Scott Chitwood, Board Supervisors

Supervisors Absent: Christy Cox, Board Supervisor

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Jennifer Bond & Meghan Adamire, Conservation Planners;

Others Present: Kirk Sehlmeier, NRCS; Erin Gutierrez, NRCS intern

Presiding Officer: Ben Smith, Vice-Chair

Secretary: Meghan Adamire

Meeting called to order at 3:04 PM.

Approval of Minutes

Matt Heins moved to approve the minutes from the regular board meeting held on May 14, 2019.

Robert Beebe seconded the motion. Motion approved unanimously.

Election of Officers – Postponed until July meeting.

REPORTS

Staff Reports

Meghan – Reported on Conservation Reserve Enhancement Program (CREP) maintenance and upcoming projects, including a large project on the Hoko River. The Weaver fencing project is complete, 2,846' of fence was installed along the Elwha River. Meghan continues to work on a few conservation plans.

Jen – Reported a pasture workshop was held at Leitz Farm Store. She also presented to Sequim High School agricultural classes and assisted them with taking soil tests, and finished up a farm plan for a horse owner in the Agnew area and has two other plans in progress.

Joe – Gave an update on several irrigation projects. He also mentioned DOT rejected the proposal to do aquifer recharge at the retention pond near Siebert Creek. There was discussion on instream flow and the predicted dry weather regime. He also gave a presentation to the Sequim Association of Realtors about well metering. Brothers Plumbing is continuing to install well meters and should have a large amount for us to enter into the database in the next couple weeks.

NRCS Report

Kirk Sehlmeier reported he's been working with Conservation District employees on two farms to install soil moisture probes for assistance with irrigation. He introduced NRCS intern Erin Gutierrez, who will be here until July 4th then off doing trainings. Kirk also gave an update on RCPP and other projects he has been working on.

Treasurer's Report

Matt Heins moved to approve the May 2019 Treasurer's report and approve for payment of checks described as FF 10004-10020 and SB 279-280, electronic funds transfers, and direct deposits described as DD1013-DD1016 dated May 1-31, 2019 in the amount of \$151,905.56 as amended.

Scott Chitwood seconded the motion. Motion approved unanimously

Announcements/Public Comment – Matt Heins mentioned Dungeness Farm's land swap arrangement with WDFW at Rivers End has ended and there are no plans to renew it, so there is no more public hunting on the farm's Rivers End land. Scott Chitwood mentioned the Kitsap Farmers market has an online ordering option that has been a good avenue for farmers to sell products through.

OLD BUSINESS

Well Metering Pilot Project Update – Joe Holtrop reported Brothers Plumbing thought it would cost roughly \$150 to \$200 for new meter installation. Discussion ensued that for any over that cost we adopt a policy written up so Joe Holtrop would have authority to proceed up to a certain amount.

Golden Sands and Dungeness OSS Repair Update – Jennifer Bond reported the Athow project is fully complete. Tom Johnson's project is installed as of today, but final invoices haven't been received. Both systems have to enter into an Operation and Maintenance agreement with Clallam County for inspections every six months. Josh Blue's septic project should be complete by June 22. Discussion ensued over several other systems in the area that may come up in the future.

Rates and Charges – Joe Holtrop reported the Commissioners' committed to \$125,000 a year for the next 5 years out of the County General Fund.

NEW BUSINESS

Prioritization of Natural Resource Investment Cost-Share Projects – Joe Holtrop reported WSCC is doing a database pull of the top two projects in each District to fund. We have three projects (one septic and two irrigation projects) that need funding.

Matt Heins moved to approve the prioritization of Natural Resource Investment Cost-Share Projects as priority number one, the Evans Road irrigation project with Bob Reandeau, and Ascension Salgado's on-site septic repair project as priority number two.

Robert Beebe seconded the motion. Motion approved unanimously.

Agreement with Clallam County for Pollution Identification & Correction Project Implementation

Scott Chitwood moved to approve the agreement with Clallam County for Pollution Identification and Correction Project Implementation funding for \$5,000 with an expiration of September 2019.

Robert Beebe seconded the motion. Motion approved unanimously.

Approval of CREP State Reimbursement Contracts for B&T Cattle Co. and Sadilek Farm LLC

Matt Heins moved to approve the CREP State Reimbursement Contracts for B&T Cattle Co. and Sadilek Farm LLC.

Scott Chitwood seconded the motion. The Vice-Chair abstained from voting. Motion approved.

Cooperator and Cost-share Agreements

Matt Heins moved to approve the cooperator agreement with Sam Gutknecht.

Scott Chitwood seconded the motion. Motion approved unanimously.

Matt Heins moved to approve the cooperator agreement with Marty and Deborah Marchant.

Robert Beebe seconded the motion. Motion approved unanimously.

Executive session called at 4:46PM. Regular session resumed at 5:03.

Matt Heins moved to approve extending Judy Minnoch's ¾ time employment through the end of July 2019, to be revisited at the July 2019 Board meeting.

Robert Beebe seconded the motion. Motion approved unanimously.

Meeting adjourned at 5:23 PM.

