



# Clallam Conservation District

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**Regular Monthly Board Meeting  
228 W. First St., Ste. H, Port Angeles  
December 10, 2019**

## MINUTES

**Supervisors Present:** Matt Heins, Chair; Ben Smith, Vice-Chair; Robert Beebe, Auditor; Christy Cox and Scott Chitwood

**Supervisors Absent:**

**Associate Supervisors Present:**

**Staff Present:** Joe Holtrop, Executive Director; Meghan Adamire, Conservation Planner; Judy Minnoch, Administrative Assistant

**Others Present:** Ed Bowen

**Presiding Officer:** Matt Heins, Chair

**Secretary:** Judy Minnoch

**Meeting called to order at 3:02 PM.**

### Approval of Minutes

Christy Cox moved to approve the minutes from the regular board meeting held on November 12, 2019. Ben Smith seconded the motion. Motion approved unanimously.

## REPORTS

### Staff Reports

Meghan – An update on the Wang fencing project was given as well as the recently installed Sequim Valley Angus exclusion fence. She also mentioned FSA is finally accepting new CREP enrollments beginning December 12, and she has four landowners she will be sending in their enrollment paperwork.

Jen – Currently on medical leave, submitted staff report electronically. Septic design is complete for Grunwaldt project, currently out to bid.

Joe – An update on the SPTIA Evans Road Piping Project was given. The project is going smoothly; however, the quantity of backfill material required is turning out to be substantially more than the engineer's estimate.

### NRCS Report

No Report

## **Treasurer's Report**

Ben Smith moved to approve the November 2019 Treasurer's report and approval of payments described as checks: FF 10105-10123, DD1041-1044 and electronic funds transfers dated November 1-30, 2019 in the amount of \$76,827.75.

Christy Cox seconded the motion. Motion approved unanimously.

## **Announcements/Public Comment**

Matt announced that Dungeness Farms will be filing a complaint about recent applications of liquid manure on the Delta Farm.

Meghan said she will be attending a meeting with Clallam Bay Prison representatives that are planning to grow native plants and are exploring marketing opportunities.

Ed Bowen commented about board members potentially giving the impression that they might be representing the district when giving public comments at other government meetings. He also provided some suggestions for ways the District to better serve the west end of the county, including giving away seedlings and silvicultural advice.

## **OLD BUSINESS**

### **WACD Report**

Christy and Joe gave a short summary of the WACD annual meeting, focusing mostly on district elections discussions and resolutions. The King CD election reform resolution failed.

### **Well Meter Installation Reimbursement Policy**

Ben Smith moved to approve the Well Meter Installation Reimbursement Agreement.

Scott Chitwood seconded the motion. Motion approved unanimously.

## **NEW BUSINESS**

### **Cooperator and Cost-share Agreements**

- **Cooperator agreement with Hadrian Duke**

Ben Smith moved to approve the cooperator agreement with Hadrian Duke.

Christy Cox seconded the motion. Motion approved unanimously.

**Meeting adjourned at 5:20 PM.**

