



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
October 8, 2019

MINUTES

Supervisors Present: Matt Heins, Chair; Ben Smith, Vice-Chair; Robert Beebe, Auditor; Christy Cox and Scott Chitwood

Supervisors Absent:

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire & Jennifer Bond, Conservation Planners; Judy Minnoch, Administrative Assistant

Others Present: Barbara Mitchell, citizen

Presiding Officer: Matt Heins, Chair

Secretary: Judy Minnoch

Meeting called to order at 3:01 PM.

Approval of Minutes

Robert Beebe moved to approve the minutes from the regular board meeting held on September 10, 2019.

Christy Cox seconded the motion. Motion approved unanimously.

REPORTS

Staff Reports

Jen – The onsite septic system design is in progress for 51 Meadow Dr. Currently working on getting bids for septic install projects at 40 Meadowbrook and 462 River End Road. Construction work should start next week for the septic repair at 1657 Carlsborg Rd. Cultural resources surveys were completed for all projects, waiting on final report. Helped with a soil texturing unit with agriculture biology students at Sequim High School.

Meghan – Over 60 volunteers are already registered for the Orca Recovery Day planting activity at the former Lake Aldwell reservoir on October 19th. Refreshments will include a cake to celebrate the Conservation District's 60th anniversary. Meghan also gave an update on working with WDFW to determine fish use on Cassalery Creek in the hopes of adding it as a CREP eligible stream.

Joe – the cistern was delivered to Forks for the rainwater harvesting demonstration. Now it needs to be installed, which is expected to be done by project partners.

NRCS Report

Kirk – Making progress on all RCPP projects, next step is for the archeologists to come out to do cultural resource surveys. Hoping for them to come out next month.

Treasurer's Report

Christy Cox moved to approve the September 2019 Treasurer's report and approval of payments described as checks: FF 10078-10089, SB288-289, DD1029-1032; and electronic funds transfers dated September 1-30, 2019 in the amount of \$59,902.48.

Robert Beebe seconded the motion. Motion approved unanimously.

Announcements/Public Comment

OLD BUSINESS

Irrigation Efficiencies Grant Program Agreement with Agnew Irrigation District

Scott Chitwood moved to approve the Irrigation Efficiencies Grant Program Agreement with Agnew Irrigation District.

Robert Beebe seconded the motion. Motion approved unanimously.

Irrigation Efficiencies Grant Program Agreement with Sequim Prairie-Tri Irrigation Assoc.

Robert Beebe moved to approve the Irrigation Efficiencies Grant Program Agreement with Sequim Prairie-Tri Irrigation Assoc.

Christy Cox seconded the motion. Motion approved unanimously.

Contract for Engineering Services with Zenovic Engineering

Christy Cox moved to approve the Contract for Engineering Services with Zenovic & Associates, Inc.

Scott Chitwood seconded the motion. Motion approved unanimously.

NEW BUSINESS

Cooperator and Cost-share Agreements

Robert Beebe moved to approve the cooperator agreement with Sherry Cady.

Scott Chitwood seconded the motion. Motion approved unanimously.

Executive Session called to order at 3:46PM for executive director performance review.

Regular Meeting resumed at 4:47PM.

Board discussed doing a visioning session, perhaps after the November board meeting.

Meeting adjourned at 4:53PM.



Handwritten signature and date: 10/12/19