



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
October 9, 2018

MINUTES

Supervisors Present: Ben Smith, Vice-Chair; Robert Beebe, Auditor; Matt Heins, & Scott Chitwood, Board Supervisors

Supervisors Absent: Joe Murray, Chair

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Jennifer Bond, Conservation Planner; Judy Minnoch, Administrative Assistant

Others Present: Kirk Sehlmeier, NRCS

Presiding Officer: Ben Smith, Vice-Chair

Secretary: Judy Minnoch

Meeting called to order at 3:05PM.

Approval of Minutes

Matt Heins moved to approve the minutes from the September 11, 2018 regular board meeting. Scott Chitwood seconded the motion. Motion approved unanimously.

REPORTS

Staff Reports

See attached Reports

NRCS Report

Kirk Sehlmeier, Resource Conservationist for the Port Angeles field office attended the meeting and introduced himself.

Treasurer's Report

Matt Heins moved to approve the September 2018 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9849 – 9871 dated September 1-30, 2018 and Sound CB 266 in the amount of \$38,578.92. Robert Beebe seconded the motion. Motion approved unanimously.

Announcements/Public Comment

Old Dungeness Wharf pilings are being removed this week.

OLD BUSINESS

Golden Sands and Dungeness OSS Repair Update

Designs are complete for Tom Johnson's project. No bids have been submitted yet. One bid has been submitted for the Walter Athow property and the landowners are attempting to get two more bids.

Matt Heins moved to approve the contract of services with Aqua Terra Cultural Resources Consultants for cultural resources surveys for the Tom Johnson and Walter Athow onsite septic system cost share projects in the amount of \$4,636. Scott Chitwood seconded. Motion approved unanimously.

Dungeness Water Rule Well Metering Pilot Project Agreement with Ecology

Matt Heins Moved to approve the Interagency Agreement with the Department of Ecology and Clallam Conservation District for Dungeness Water Rule Well Metering Pilot Project. Robert Beebe seconded. Motion approved unanimously.

NEW BUSINESS

Cooperator and Cost-share Agreements

Matt Heins moved to approve the Cooperator Agreement for Beth Reynolds. Robert Beebe seconded the motion. Motion approved unanimously.

Matt Heins moved to approve the Cooperator Agreement for Doyle and April Barker. Robert Beebe seconded the motion. Motion approved unanimously.

Meeting adjourned at 3:58PM.





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STAFF REPORT - September 2018

| STAFF | GRANT |
|--|------------|
| Joe | |
| General Administration | IM |
| Preparation for audit | |
| Conservation Commission policy webinar | |
| General Outreach & Education | |
| Website updates | |
| Newsletter | |
| Agricultural Technical Assistance | |
| Palmquist conservation plan | |
| Orr conservation plan review | |
| Low Impact Development & Habitat Outreach & Education | |
| Natural Landscaping Course preparation | |
| Puget Sound CD Orca Recovery Day planning | |
| WSU Stream Stewards training planning | |
| Low Impact Development & Habitat Technical Assistance | |
| Natural Landscaping course participant site consultation | |
| Dune grass planting TA for 3 Crabs homeowner | |
| Stormwater detention pond seeding TA to City of PA | |
| PA stream maps provided to PA resident | |
| Watershed/Salmon Recovery Planning | IE |
| DRMT and River Festival | |
| General Water Conservation Planning & Coordination | |
| Well metering pilot project agreement | SH |
| Irrigation GIS files provided to Jamestown S'Klallam Tribe | |
| Project Planning & Implementation | |
| SPTIA Eureka Main (Boyd) project design | DOE |
| Agnew/DOT aquifer recharge project planning | |
| DID/Towne Rd AR project construction inspections | |
| Johnson | |
| OSS repair planning, cost-share brochure update | PIC |
| Athow | |
| OSS repair planning, cost-share brochure update | DOE |
| AQUIFER RECHARGE & STORAGE | |
| Boyd and DOT AR project planning and design | |
| DID-Towne Road AR project construction inspections | |
| Agnew/DOT aquifer recharge project planning | |
| Reservoir Work Group meeting, meeting with County Public Works | DOE |
| Reservoir irrigation service area mapping | |
| Basin Evaluation | PIC |
| Clean Water Work Group meeting | |
| Technical Assistance for Pollution Correction | PIC |
| Olympic Game Farm conservation plan update | |
| | |

| JENNIFER | | GRANT |
|---|--|--------------|
| Agricultural Technical Assistance | | IM |
| Site visit and TA (HUAP) - horse farm off Priest Road | | |
| Site visit and planning assistance - Kay Edmiston | | |
| Site visit and planning assistance - Eric Adolphsen | | |
| Draft conservation plan completed for Dan Orr | | |
| Low Impact Development & Habitat Outreach & Education | | |
| Dungeness River Festival -booth set-up | | IM |
| Agricultural Technical Assistance Outreach & Education | | |
| Winter Horse Keeping workshop at Whitten property - 19 participants | | |
| Farm Tour - General CCD programs and H&L display booth at Finn Hall Farm | | SH |
| Johnson | | |
| Project coordination | | RCPP |
| Athow | | |
| Site visits and project coordination | | RCPP |
| RCPP interview by Puget Sound Alliance for WSCC report | | |
| Project coordination - Finn Hall Farm (possible RCPP applicant) | | PIC |
| Pollution Identification | | |
| Coordination with CCEH for OSS project implementation | | GRANT |
| MEGHAN | | |
| General Outreach & Education | | |
| Fall newsletter (electronic and hard copy) & mailing list updates | | |
| Agricultural Technical Assistance | | |
| Palmquist conservation plan review | | |
| Reynolds site visit - heavy use area implementation | | |
| TA to Sequim landowner on pasture fertility and weed management | | |
| Agricultural Technical Assistance Outreach & Education | | |
| Promotion and set-up for Winter Horse Keeping workshop | | |
| Low Impact Development & Habitat Outreach & Education | | |
| Dungeness River Festival - volunteer coordination and staffing of booth | | |
| Low Impact Development & Habitat Technical Assistance | | |
| Assistance to Kim Williams, LEKT, on pollinator meadows | | |
| Soil test results delivered to 5 landowners | | |
| Coordination with Kelly Cahill on maps for design of culverts | | |
| Project Implementation | | |
| CREP training in Olympia | | |
| Finalization of B&T Cattle CREP plans - riparian forest buffer & hedgerow on Matriotti Ck. | | |
| Finalization of Sadilek CREP plan - reenrollment of riparian forest buffer on Clallam River | | |
| Maps and planning with Troy Smith for Lotzgesell Creek buffer - TK Wang | | |
| Project Maintenance | | |
| CREP annual inspection with WSCC (NOLT Pysht site) | | |
| Maintenance coordination for Weaver riparian forest buffer on Elwha River | | |
| Explanation of program to Bolkin (look over contracts for Shangri La) | | |
| General Outreach & Project Administration | | |
| Willow-Wist - working with Ryan McCarthy & NRCS to complete remaining pieces for CNMP | | |
| Maple View - working with Eric Schuh on CNMP | | |