



# Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

**Regular Monthly Board Meeting**  
**228 W. First St., Ste. H, Port Angeles**  
**May 9, 2017**

## MINUTES

**Supervisors Present:** Robert Beebe, Don Hatler, Matt Heins, Joe Murray, Ben Smith

**Supervisors Absent:**

**Associate Supervisors Present:**

**Staff Present:** Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Asst.

**Others Present:** David Pabbas, Golden Sands lot-owner

**Presiding Officer:** Joe Murray

**Secretary:** Beth Loveridge

Meeting called to order at 3:00 PM

### APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the April 11, 2017 regular board meeting. Ben Smith seconded. Motion approved unanimously.

### REPORTS

#### Staff Reports

Meghan Adamire reported that most of her month was spent on the RCPP proposal (submitted April 17<sup>th</sup>) as well as the Sitkum drainage project and CREP planning.

Jennifer Bond's activities included working on the RCPP proposal, Golden Sands septic projects and the cistern project at Sequim High School.

Joe Holtrop reported that nearly all of this time was spent on irrigation projects.

More activities for the month can be found in the attached Conservation District Staff Report.

**NRCS Report** – None

#### Treasurer's Report

Matt Heins moved to approve the April 2017 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9464 – 9489 dated April 1-30, 2017 in the amount of \$200,804.06. Ben Smith seconded. Motion approved unanimously.

#### Announcements/Public Comment

David Pabbas, a recent purchaser of several lots in Golden Sands, presented his case for requesting financial assistance for installing a septic system on his property. David was given contact information for Craft3 and advised to apply for a loan, as per CCD septic cost-share policy, which requires that a property owner be declined by Craft3 in order to be considered for septic cost sharing.

## OLD BUSINESS

### **Irrigation and Aquifer Recharge Project Updates**

Joe Holtrop reported that the Dungeness Irrigation District project is nearly complete and is conveying irrigation water. The Sequim Prairie Tri Irrigation Association project is underway, with 2 Grade of Port Angeles doing excellent work. Joe also reported that the Agnew Irrigation District aquifer recharge project is finally complete, after delays due to wet ground.

## NEW BUSINESS

### **Schedule 22 Review and Approval**

Matt Heins moved to approve the 2016 Schedule 22 – Audit Assessment Questionnaire for submittal. Don Hatler seconded. Motion approved unanimously.

### **Washington State Conservation Commission Master Contract Approval (item added at meeting)**

Don Hatler moved to approve the SCC Master Contract #18-01 between the Washington State Conservation Commission and the Clallam Conservation District. Matt Heins seconded. Motion approved unanimously.

**Meeting adjourned at 4:45 PM**





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## STAFF REPORT - April 2017

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	<b>IMPLEMENTATION</b>	
	<b>General Administration</b>	
	<b>General Outreach &amp; Education</b>	
	Celebration of Science Booth at Port Angeles Pier with JCCD	Meg
	<b>Agricultural Outreach &amp; Education</b>	
	<b>Agricultural Technical Assistance</b>	
	Dungeness RCPP proposal preparation	Jen, Meg, Joe
	Site visit & technical assistance Sequim area farmer (weeds, pasture)	Jen
	Climate change workshop at PNNL	Jen
	Technical assistance - Noah Bressler (River Run Farm) - HUAP, winter feeding	Jen
	Site visit & technical assistance - Valerie Jackson/Dianne Royal (horse rescue facility)	Jen
	Project coordination for cistern project at Sequim HS	Jen
	<b>Low Impact Development and Habitat Outreach &amp; Education</b>	
	Natural Landscaping Course (21)	Joe
	Landscaping with Native Plants field workshop (6)	Joe
	Lawn Alternatives presentation at Master Gardener brown bag series (34)	Joe
	<b>Low Impact Development and Habitat Technical Assistance</b>	
	Three Crabs and lower Dungeness Levee meeting	Joe
	<b>Watershed/Salmon Recovery Planning</b>	
	Strait Ecosystem Recovery Network Technical Task Force meeting	Joe
	Irrigation and Aquifer Recharge projects presentation to DRMT	Joe
	Puget Sound Conservation Districts meeting	Joe
	NPCLE meeting (site visits to future projects)	Meg
	Sitkum 2900 Road Drainage Crossings SRFB grant planning meeting in Quinalt	Meg
	<b>CREP</b>	
	CREP plans for Shangri La riparian forest buffer and wetland (Lotzgesell Creek)	Meg
	CREP plan for Weaver riparian forest buffer (Elwha River)	Meg
	CREP plan for J&G Ag LLC	Meg
	Wrap-up of 2017 planting - NOLT Lyre wetland buffer and Adams hedgerow buffer	Meg
	Site visit to NOLT Lyre CREP site (Nelson Creek) - maintenance inspection	Meg
	<b>IRRIGATION EFFICIENCIES</b>	
	<b>General Water Conservation Planning &amp; Coordination</b>	
	Irrigation piping mapping updates	Joe
	<b>Project Planning and Implementation</b>	
	Dungeness Irrigation District McComb-Levee inspections	Joe
	Sequim Prairie-Tri Irrigation Association Independent project	Joe

	<b>SHELLFISH</b>	
	<b>Golden Sands</b>	
	General Golden Sands planning (mostly responding to cost-share requests)	Jen
	<b>Septic Repairs</b>	
	Brenda Rupel - site visit & project coordination (cost-share)	Jen
	Janis Legacy - project coordination (completed)	Jen
<b>DOE</b>	<b>AQUIFER RECHARGE &amp; STORAGE</b>	
	Agnew ID aquifer recharge project	Joe
	Dungeness Off-Channel Reservoir work group meeting	Joe
<b>COUNTY</b>	<b>POLLUTION IDENTIFICATION &amp; CORRECTION IMPLEMENTATION</b>	
	PIC meeting with CCEH (pilot project, new PIC project)	Jen