



Clallam Conservation District

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Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
April 9, 2019

MINUTES

Supervisors Present: Joe Murray, Chair; Robert Beebe, Auditor; Matt Heins, & Scott Chitwood, Board Supervisors

Supervisors Absent: Ben Smith, Vice-Chair

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Jennifer Bond & Meghan Adamire, Conservation Planners; Judy Minnoch, Administrative Assistant

Others Present: Kirk Sehlmeier, NRCS

Presiding Officer: Joe Murray, Chair

Secretary: Judy Minnoch

Meeting called to order at 3:03 PM.

Approval of Minutes

Matt Heins moved to approve the minutes from the regular board meeting held on March 12, 2019.

Scott Chitwood seconded the motion. Motion approved unanimously.

REPORTS

Staff Reports

Jennifer reported that Environmental Health copied the district on a letter about manure piled near the bank of a tributary to Salt Creek. Jennifer also sent a letter to the landowners offering assistance but has not heard back from them. Jennifer is currently working with three landowners to develop conservation plans and provided technical assistance to three additional landowners. 33 participants attended the chicken-keeping workshop. Jennifer continued project coordination for three OSS cost—share projects that are scheduled for installation prior to June 30.

Meghan reported on CREP: WCC crew removed protectors from what we thought were dead plants on several sites and found that there was a fairly high mortality rate.

Joe reported that the Sequim Prairie-Tri Irrigation Association piping project on River Road is not working according to plan due to an engineering oversight – the elevation change in the pipeline and fact that it is a free-flowing open pipeline makes it impossible to get water out of the pipeline for stock water and irrigation. Mason Conservation District engineer Katrinka Hibler and project lead designer is working on a solution. With Jay Petersen's retirement and the high demand for services from the conservation district engineers in our area, we are facing engineering challenges. We need to put out a request for qualifications for engineering services.

NRCS Report

Kirk reports that NRCS just lost two engineers, which leaves only one engineer on staff for the west side of the state. Under the new Farm Bill, the RCCP has become a stand-alone program and will allow use of standard conservation plans prepared by conservation districts. This will start in 2020. The Port Angeles NRCS office will be getting an intern. She will be here for nine weeks beginning the end of May. According to the snow report in March snowpack was at 70%, and the county received 10% of regular March precipitation.

Treasurer's Report

Robert Beebe moved to approve the March 2019 Treasurer's report and approve for payment of electronic funds transfers, direct deposits described as DD1005-DD1008, and checks described as FF 9971-9987 and SB 273-275 dated March 1-31, 2019 in the amount of \$40,749.60.

Matt Heins seconded the motion. Motion approved unanimously

Announcements/Public Comment

OLD BUSINESS

Contract Award for Dungeness Well Metering System Vendor

Robert Beebe moved to approve the contract award with Brother's Plumbing and Pumps for \$59,675.00 for Dungeness Well Metering Replacement.

Scott Chitwood seconded the motion. Motion approved unanimously.

NEW BUSINESS

Cooperator and Cost-share Agreements

Matt Heins moved to approve the cooperator agreement with Josiah Hill.

Robert Beebe seconded the motion. Motion approved unanimously.

Matt Heins moved to approve the cooperator agreement with Josh Blue.

Robert Beebe seconded the motion. Motion approved unanimously.

Matt Heins moved to approve the cost-share agreement with Josh Blue for onsite septic system repair at 100% of design and permitting costs and 75% of construction costs.

Robert Beebe seconded the motion. Motion approved unanimously.

Cultural Resources Survey Contract with Aqua Terra

Matt Heins moved to approve a contract with Aqua Terra for the Josh Blue onsite septic system repair project cultural resources survey estimated at \$2,819.00.

Scott Chitwood seconded the motion. Motion approved unanimously.

Attendance at WADE Training in June

Matt Heins moved to approve the attendance at the June 10-12, 2019 WADE Conference for four people.

Robert Beebe seconded the motion. Motion approved unanimously.

Meeting adjourned at 4:34 PM.

