



Clallam Conservation District

228 W. First Street, Sulte H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Board Meeting
3:00PM, Tuesday, December 12th, 2023
Armory Square, OlyCAP Conference Room in person and via Zoom
228 W. First St., Ste. G, Port Angeles, WA

MINUTES

[Handwritten signature]
1/9/24

Supervisors Present: Christy Cox, Chair
Nicole Rasmussen, Vice-Chair
Wendy Rae Johnson, Auditor
Lori DeLorm, Supervisor
Ben Smith, Supervisor

Supervisors Absent:

Staff Present: Kim Williams - District Manager; Meghan Adamire - Conservation Planner; Jennifer Bond - Conservation Planner; Kevin Merrigan – Conservation Field Technician; Jayne Bloomberg, - Office Administrator.

Others Present: Travis Casey, DOE; Jean Fike, SCC; Joe Holtrop, Jefferson County Conservation District

Presiding Officer: Christy Cox, Chair

Secretary: Jayne Bloomberg

Meeting called to order at 3:01PM and Agenda Review – Travis Casey joining us.

Introductions and Public Comment

Jim Stehby was present but made no comment.

Rob White commented regarding the SPTIA project and the trees and his view.

Virginia Shogren commented regarding the SPTIA project and her PRR email on 12/8/23.

Judy Larsen commented regarding the SPTIA project.

Peter Roberts commented on the SPTIA project and his PRR email on 12/13/23. After the meeting Kim confirmed that an email was never received as it was sent to the wrong address. Kim did receive the PRR after searching for Peter's contact information.

Approval of Minutes

Minutes from the November 14th meeting will be amended to include members of the public in attendance, and a summary of Joe's monthly report discussion.

District Reports & Staff Updates

Kim Williams – There was a public viewing of irrigation project binders in our office, and she referred to the PRR that was presented, and we provided more than they asked for. Kim stated that irrigation districts may have information that we do not have, and she was asked to request them to work with the public regarding these items. Regarding the Borwater Smart and SPTIA projects, the cultural resources survey was done on all three sections. Kim was with the cultural resource's specialist, and they walked the ditch. They were given permission from the easement holder, Sequim Prairie Tri Irrigation Association, to do so. We are in communication with Agnew Irrigation District and moving forward with cultural resources. The Salmon and Seeds Legislative Tour with the tribe and members from the Governor's round table,

toured several of our spots in the Dungeness Valley regarding the salmon riparian buffer programs and we were able to showcase them.

Jennifer Bond – Regarding the County OSS and PIC DOE OSS, Sandra White, onsite specialist with Clallam County Environmental Health, has referred several homeowners with failing onsite systems to the Conservation District's OSS Cost Share Program. Jen has been working with the Department of Ecology to get the new grant contract in place for providing technical assistance and education to horse and livestock owners within WRIA 18, but there are challenges with DOE's requirement to disclose plans with DOE. She is working with grant managers and DOE to come up with a solution for meeting this requirement while still ensuring the confidentiality of farm plans.

Kevin Merrigan – Kevin has changed out 58 meters, with 10 changed out this month, and 70 are left to be changed out. Contacting the landowners has been the biggest hurdle. Kim and Kevin met with the Washington Water Trust, shared issues about the well-metering program, and discussed needs for the program. There will be another meeting between Washington Water Trust, Department of Ecology, and CCD in January or February

Meghan Adamire – One month remains to place orders for this year's plant sale. Already 285 orders have been placed selling over 24,500 plants. She met with Jamestown S'Klallam Tribe to finalize Phase III of the River's Edge revegetation project which will consist of planting roughly 7,000 plants in January and seeking funding for maintenance of the plantings during 2024. Kim Lancaster performed cultural resource surveys for the RCO Family Forest Fish Passage Program project we are sponsoring on a tributary to Big River, and for a farm in Forks wanting to install a roof runoff system, and for a partnership project with Wild Salmon Center to replace a fish passage barrier on a tributary to the Sol Duc River. Volunteers installed 2,150 plants in partnership with Clallam County Noxious Weed Control Board to create pollinator habitat.

Jayne Bloomberg – Kim and I have worked with Pacific Office Equipment regarding the purchase of our new copy machine. I also contracted with the WA Dept of Enterprise Services, Contracts & Procurement dept, obtaining a significant discount for the copy machine.

Joe's Holtrop Report – The Eureka project engineering has not been completed. It was requested that Joe put together the timeline, with time ranges if necessary and bring back to the board a working document, plus a FAQ document. He stated that he will send it within the next 10 mins. The goal is to have the timeline process and the FAQ by next meeting in January meeting.

Supervisor Reports

Christy Cox made a statement to support for a Ceasefire Resolution in Gaza. Ben Smith requested comments not relating to Clallam CD's mission be made during the public comment portion of the meeting.

Agency Reports

Dept. of Ecology – Travis Casey introduced himself as the new Nonpoint Source Water Quality Specialist for our area and will work with the district on any previous and future on-farm water quality referrals.

WACD Report – no report

NRCS Report – no report

WSCC Report – Jean Fike reported on changes at SCC, including the hiring of a new Executive Director, James Thompson. Also, Alison Halpern has left SCC, and Larry Cochran has been elected as chair of the SCC Board.

Treasurer's Report

Ben Smith moved to approve the November 2023 Treasurer's report and approval of payments.

Wendy Rae Johnson seconded the motion. The motion was approved unanimously.

NEW BUSINESS

Orca Recovery Event Recap – A presentation was given with photos and metrics from the 2023 educational and volunteer events.

Cooperators Agreement and Cost Share Application, Client #23-011

Ben Smith moved to approve the cooperator agreement with Client #23-011.

Wendy Rae Johnson seconded the motion. The motion was approved unanimously.

Ben Smith moved to approve the cost share application with Client #23-011 to cover 100% of the costs of the permits and onsite septic system design and 75% of the cost of installing the new system not to exceed \$21,250.

Wendy Rae Johnson seconded the motion. The motion was approved unanimously.

OLD BUSINESS

Executive Session pursuant to RCW 42.30.110 section (1) subsection (f,g) Performance evaluation

Meeting adjourned at 5:25 pm



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Acronyms

1	AFO / CAFO	Animal Feed Operation / Concentrated Animal Feeding Operation	39	NOSC	North Olympic Salmon Coalition
2	Ag/GMA	Agriculture / Growth Management Act	40	NPCLE	North Pacific Coast Lead Entity
3	BARS	Budget, Accounting and Reporting System	41	NPS	National Park Service
4	BMPs	Best Management Practices	42	NRCS	Natural Resource Conservation Services
5	BOCC	Board of County Commissioners	43	NRI	Natural Resources Investment
6	CAO	Critical Areas Ordinance	44	OlyCAP	Olympic Community Action Program
7	CASP	Critical Areas Stewardship Plan	45	OSS	Onsite Septic System
8	CCD	Clallam Conservation District	46	PFM	Pacific Forest Management
9	CREP	Conservation Reserve Enhancement Program	47	PIC	Pollution and Identification Control
10	CY/FY	Calendar Year/Fiscal Year	48	PSCD	Puget Sound Conservation Caucus
11	DEI	Diversity, Equity, and Inclusion	49	RCO	Recreation and Conservation Office
12	DIP	District Implemented Project	50	RFP	Request for Proposal
13	DNR	Department of Natural Resources	51	SAO	State Auditor's Office
14	DOE	Department of Ecology	52	SMP	Shoreline Management Plan
15	DOH NTA	Department of Health, Near Term Action	53	SRF	Salmon Recovery Funding
16	DOT	Department of Transportation	54	SRFB	Salmon Recovery Funding Board
17	EIS	Environmental Impact Statement	55	TA	Technical Assistance
18	EPA	Environmental Protection Agency	56	TSP	Technical Service Provider (with NRCS)
19	EQIP	Environmental Quality Incentive Program	57	USDA	United States Department of Agriculture
20	ERTS	Environmental Report Tracking System (DOE)	58	VSP	Voluntary Stewardship Program
21	FFFP	Family Forest Fish Passage Program	59	WACD	Washington Association of Conservation Districts
22	FSA CED	Farm Service Agency, County Executive Director	60	WACD	Washington Association of Conservation Districts Plant
23	FSA COC	Farm Service Agency, County Office Committee	61	PMC	Materials Center
24	IE	Irrigation Efficiencies	62	WADE	Washington Association of District Employees
25	IEGP	Irrigation Efficiencies Grant Program	63	WCC Crew	Washington Conservation Corps Crew
26	IGDO	Intra Gravel Dissolved Oxygen	64	WDFW	Washington Department of Fish and Wildlife
27	IM	Implementation	65	WHIP	Wildlife Habitat Incentive Program
28	JSKT	Jamestown S'Klallam Tribe	66	WRP	Wetland Reserve Program
29	LEKT	Lower Elwha Klallam Tribe	67	WRIA	Watershed Resource Inventory Area
30	LID & Habitat TA	Low Impact Development and Habitat Technical Assistance	68	WSC	Wild Salmon Center
31	MOA/MOU	Memo of Agreement/Memo of Understanding	69	WSU	Washington State University
32	MRSC	Municipal Research and Services Center of Washington		WWT	Washington Water Trust
33	MST	Microbial Source Tracking			
34	NACD	National Association of Conservation Districts			
35	NFWF	National Fish and Wildlife Foundation			
36	NOLT	North Olympic Land Trust			
37	NOPR C&D	North Olympic Peninsula Resource, Conservation and Development			
38	NOPE	North Olympic Peninsula Lead Entity for Salmon			