



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Board Meeting

Online Access via Zoom

April 13, 2021

MINUTES

Supervisors Present: Matt Heins, Chair; Ben Smith, Vice-Chair; Christy Cox, Auditor; Scott Chitwood and Carolyn Wilcox

Supervisors Absent:

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Judy Minnoch, Bookkeeper/Administrative Assistant

Others Present: Kirk Sehlmeier, Natural Resources Conservation Service (NRCS); Jean Fike, SSC Regional Manager; Alan Chapman, Whatcom Conservation District Supervisor and NW Area Director for WACD; Ryan Baye, WACD; Lori DeLorm, Jamestown S'Klallam Tribe & Board Supervisor-Elect (unofficial); Allyce Miller & Ian Nickel, citizens

Presiding Officer: Matt Heins, Chair

Secretary: Judy Minnoch

Meeting called to order at 3:00 PM.

Public Comment:

None

Approval of Minutes

Scott Chitwood moved to approve the minutes from the March 9, 2021 board meeting as presented. Christy Cox seconded the motion. Motion approved unanimously.

REPORTS

District, NRCS & Commission Reports

Joe Holtrop read a summary of staff accomplishments for the month of March.

Kirk Sehlmeier gave a report of NRCS activities. He also mentioned his last day is May 21. Sarah Tanuvasa will be filling in until someone is hired to fill the Port Angeles field office.

Treasurer's Report

Christy Cox moved to approve the March 2021 Treasurer's report and approval of payments described as checks: FF10328-10314, 10316-10342 and SB319-320 and electronic funds transfers dated March 1-31, 2021 in the amount of \$38,682.06.

Scott Chitwood seconded the motion. Motion approved unanimously.

OLD BUSINESS

Judy Minnoch ¾-time status Review

Christy Cox moved to approve for Judy Minnoch to remain ¾ and review again in three months. Carolyn Wilcox seconded the motion. Motion approved unanimously.

Approve On-call Cultural Resources Consultant Agreements

Ben Smith moved to approve the On-call Cultural Resources Consultant Agreement amended to add a 30 day response time.

Scott Chitwood seconded the motion. Motion approved unanimously.

Local Agriculture support and Climate Change Programs and Draft New Program Development

Carolyn Wilcox motioned to separate the topics of Local Agriculture support and Climate Change Program discussions as staff move forward with coming back to the board with suggestions on existing or new projects. Ben Smith seconded the motion. Motion approved unanimously.

Carolyn Wilcox motioned to move forward with discussion on the Local Agriculture support. Ben Smith seconded the motion. Motion approved unanimously.

Carolyn Wilcox motioned to postpone until later in the year, but before the end of 2021, the internal climate change action review and Climate Change suggestions as made in the December 2020 regular board meeting. Ben Smith seconded the motion. Motion approved unanimously.

NEW BUSINESS

Interlocal Agreement with Clallam County for Reservoir Environment Assessment

Scott Chitwood moved to approve the Interlocal Agreement with Clallam County for the Dungeness Off-Channel Reservoir Phase II Environment Assessment. Christy Cox seconded the motion. Motion approved unanimously.

Contract for Irrigation Engineering Services with Anchor QEA

Ben Smith moved to approve the Contract for Irrigation Engineering Services with Anchor QEA. Scott Chitwood seconded the motion. Motion approved unanimously.

Contract for Weather Station with WSU

A contract was not available for review and approval. If necessary, a special meeting will be scheduled in order to complete the project before the end of June.

Cooperator Agreements

Ben Smith moved to approve the cooperator agreement for Merri McDonald. Christy Cox seconded the motion. Motion approved unanimously.

Ben Smith moved to approve the cooperator agreement for Edward Myhres. Carolyn Wilcox seconded the motion. Motion approved unanimously.

Meeting adjourned at 5:51PM.

