



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
November 13, 2018

MINUTES

Supervisors Present: Joe Murray, Chair; Robert Beebe, Auditor; Matt Heins, & Scott Chitwood, Board Supervisors

Supervisors Absent: Ben Smith, Vice-Chair

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Jennifer Bond & Meghan Adamire, Conservation Planners; Judy Minnoch, Administrative Assistant

Others Present: Kirk Sehlmeier, NRCS

Presiding Officer: Joe Murray, Chair

Secretary: Judy Minnoch

Meeting called to order at 3:00 PM.

Approval of Minutes

Matt Heins moved to approve the minutes from the October 9, 2018 regular board meeting.

Robert Chitwood seconded the motion. Motion approved unanimously.

Matt Heins moved to approve the minutes from the October 31, 2018 special board meeting.

Robert Beebe seconded the motion. Motion approved unanimously.

REPORTS

Staff Reports

See attached Reports

Scott Chitwood moved to approve the expenses for plants for the Orca Recovery Day project.

Matt Heins seconded the motion. Motion approved unanimously.

NRCS Report

Kirk Sehlmeier reported that he some time out in the field with each of the district staff. He's working on RCPP with Meghan and Jen, and they will have two projects ready for sign-up in the next few weeks,, and two more ready for sign-up this spring.

He also reported that with the recent election the Farm Bill may get signed soon, but .if not, then most likely there will be an extension.

Treasurer's Report

Matt Heins moved to approve the October 2018 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9872-9891 dated October 1-31, 2018 in the amount of \$108,578.92.

Robert Bebee seconded the motion. Motion approved unanimously.

OLD BUSINESS

Golden Sands and Dungeness OSS Repair Update

Athow and Johnson's project – cultural resources surveys are complete and projects are ready to move on to construction once bids have been received.

Athow has three bids from installers. Johnson only has one bid. It is recommended from the board to move forward with only one bid for Johnson as long as proper documentation proving attempts were made to solicit for additional bids and c that the one bid is within normal market demands.

NEW BUSINESS

2019 Election – Set Date, Time, Place; Appoint Election Supervisor

An election supervisor was appointed. It was also determined that a date, time and place for the election will be set at the December board meeting.

Matt Heins moved to appoint Judy Minnoch as Election Supervisor.
Scott Chitwood seconded the motion. Motion approved unanimously.

Meeting adjourned at 3:40 PM.



Judy F. Minnoch



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STAFF REPORT - October 2018

STAFF	GRANT	
Joe		
General Administration	IM	
Audit support		
General Outreach & Education		
Website updates		
Agricultural Technical Assistance		
Edmiston conservation plan review		
Low Impact Development & Habitat Outreach & Education		
Natural Landscaping Course (17 participants)		
Landscaping with Native Plants field workshops (2, 27 participants)		
Landscaping for Birds presentation for Audubon (25 participants)		
Sustainable Landscaping presentation to Gardiner Garden Club (23 participants)		
WSU Stream Stewards native plant identification planning (26 participants)		
Puget Sound CD Orca Recovery Day planning		
Low Impact Development & Habitat Technical Assistance		
Natural Landscaping course participant site consultation		
TA to prospective property purchaser - mostly well and irrigation information		
Pipeline as-built information to Sequim property developer		
Watershed/Salmon Recovery Planning	IE	
DRMT meeting		
Puget Sound CDs meeting in Edmonds		
Strait Ecosystem Recovery Network Technical Task Force meeting		
General Water Conservation Planning & Coordination		
Well metering pilot project agreement		
Reservoir proposal review		
Project Planning & Implementation		
SPTIA Eureka Main (Boyd) project design, cultural resources and bidding		
Agnew/DOT aquifer recharge project planning		
DID/Towne Rd AR project construction inspections		
Project touring with WDFW		
General Outreach & Project Administration		RCPP
Touring farms with new NRCS staff		
Golden Sands		SH
Property acquisition group meeting		
AQUIFER RECHARGE & STORAGE	DOE	
SPTIA Eureka Main (Boyd) project design and bidding		
DID-Towne Road AR project construction inspections, project wrap-up		
Dungeness Water Exchange Advisory Council meeting		
Presentation to Sequim Association of Realtors on proposed reservoir (61 attendees)		
Irrigation and reservoir irrigation service area GIS assistance to WWT for proposal		
Basin Evaluation	PIC	
Clean Water Work Group meeting		
Technical Assistance for Pollution Correction		
Olympic Game Farm conservation plan update		

JENNIFER		GRANT
Agricultural Technical Assistance		IM
Site visit and planning for Kay Edmiston		
Site visit and planning for Eric Adolphsen		
Site visit and technical assistance to 1 horse owner (Sequim area)		
Site visit and planning for Cindy Smith (Kitchen-Dick Road)		
Site visit and technical assistance to 1 property owner (Clark Rd. area)		
Agricultural Technical Assistance Outreach & Education		
Johnson		SH
project coordination		
Athow		
project coordination		
RCPP		RCPP
planning for 2 RCPP applicants/sign-ups (Edmiston & Adolphsen)		
Pollution Identification		PIC
Planning meeting for land acquisition in Golden Sands area		
MEGHAN		GRANT
General Outreach & Education		
Facebook posts		
Agricultural Technical Assistance		IM
Site visit to Sherburne Road property with Kirk Sehlmeier, NRCS		
Created map for Troy Smith for potential future farming ground		
Outreach to Bogachiel farms (Kitchel & Robson) on knotweed treatment options		
Low Impact Development & Habitat Technical Assistance		
Soil test results interpreted for three landowners		
Plant sale large orders		
Watershed/Salmon Recovery Planning		RCO - Sitkum
NPCLE meeting		
USFS approved preliminary designs, hope to have final designs to USFS by end of December		
Project Implementation		CREP
Site visit - Weaver fence inspection with Kirk Sehlmeier, NRCS		
Created map for Troy Smith for potential CREP project on Lotzgesell Creek		
Maps to Dungeness Habitat for potential CREP project on Meadowbrook		
Project Maintenance		
Site visit to NOLT Pysht - meeting with LEKT for replanting of areas damaged by log jam const.		
General Outreach & Project Administration		RCPP
RMS and CNMP planning and multiple site visits to Maple View with NRCS		
Finalizing Willow-Wist planning for EQIP sign-up		