



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
June 12, 2018

MINUTES

Supervisors Present: Joe Murray, Chair; Ben Smith, Vice-Chair; Robert Beebe, Matt Heins, and Scott Chitwood, Board Members

Supervisors Absent:

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners

Others Present: Mary Ellen Winborn, John Stednick

Presiding Officer: Joe Murray, Chair

Secretary: Meghan Adamire

Meeting called to order at 3:00 PM.

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the May 8, 2018 regular board meeting. Robert Beebe seconded the motion. Motion approved unanimously.

REPORTS

Staff Reports

In addition to the activities found on the attached Clallam Conservation District Staff Reports document:

Meghan Adamire reported she spent a substantial amount of time in the field working on Comprehensive Nutrient Management Plans (CNMPs) for Willow-Wist and Maple View Dairy and doing Conservation Reserve Enhancement Program (CREP) maintenance inspections, mid-contract management inspections, and site visits for landowners interested in new enrollments.

Jennifer Bond reported that Brenda Rupel's septic system is installed, just waiting for Clallam County to sign off on the permit. The Sequim High School cistern project is complete thanks to Ben Smith's donated labor. A pasture workshop was held the end of May with 15 in attendance, and a Pollution Identification & Correction (PIC) open house was held last week with 13 in attendance.

Joe Holtrop reported a possible fencing project on Bear Creek and Agnew Irrigation Ditch was referred back to Department of Ecology (DOE) due to an uncooperative landowner. Initial irrigation ditch flow measurements taken on the Boyd property showed a gain of water rather than a loss. Measurements will be taken again within the next month. The Towne Road aquifer recharge project is ready to go out to bid. Joe and Matt Heins presented an annual report to the County Commissioners last week. In response to the large reduction we will have in our Implementation grant from the Washington State Conservation Commission (WSCC), they showed some interest in possibly helping the District pursue Rates & Charges.

NRCS Report

The Resource Conservationist position for the Port Angeles field office opened on June 8 and will be closing on June 14.

Treasurer's Report

Matt Heins moved to approve the May 2018 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9774 – 9789 and SCB 263 dated May 1-31, 2018 in the amount of \$44,091.46. Ben Smith seconded the motion. Motion approved unanimously.

Announcements/Public Comment

OLD BUSINESS

Golden Sands and Dungeness OSS Repair Update – Jennifer gave updates on the Walter and Lori Athow, Brenda Rupel, and Tom Johnson projects.

Interlocal Agreement with Dungeness Irrigation District for Towne Road AR Project

Ben Smith moved to approve the Interlocal Agreement with Dungeness Irrigation District for the Towne Road Aquifer Recharge Project. Matt Heins seconded. Motion approved unanimously.

NEW BUSINESS

Approve Removal and Addition of Signers on Bank Accounts

Matt Heins moved to approve the removal of Don Hatler on the First Federal and Sound Community Bank accounts, add Scott Chitwood to the First Federal bank account, and add Robert Bebee on the Sound Community Bank account. Ben Smith seconded. Motion approve unanimously.

Dungeness Water Rule Metering Pilot Project - Joe Holtrop mentioned we were asked to play a role in this project. The Board requested Joe look into it in more detail to see how we can be of assistance, but overall thought it sounded like a good idea, especially since it would be good for folks to come to our office as a first stop during new home construction to learn about our services.

Engineer Kelly Cahill Temporary Employment Proposal – Joe Holtrop reported that we would like to hire Kelly Cahill as a temporary employee starting in August for a period of roughly six months. He would complete the Sitkum Road project and waste storage projects for Willow-Wist Dairy and Maple View Dairy. The Board was in support of that idea, so Joe will work with Kelly to pull together the employment details for approval at next month's meeting.

Election of Officers

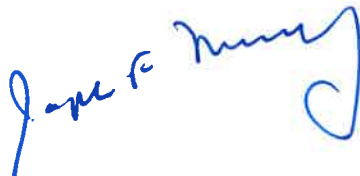
Matt Heins moved to approve Joe Murray to continue as Chair, Ben Smith to continue as Vice-Chair, and Robert Beebe to become Auditor. Ben Smith approved. Motion approved unanimously.

Cooperator and Cost-share Agreements

Ben Smith moved to approve a Cooperator Agreement with Jill Palmquist. Matt Heins seconded the motion. Motion approved unanimously.

Ben Smith moved to approve a Cooperator Agreement with Laura Monahan. Matt Heins seconded the motion. Motion approved unanimously.

Meeting adjourned at 4:58 PM.





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STAFF REPORT - June 2018

STAFF	GRANT
Joe	
General Outreach & Education	IM
Agricultural Technical Assistance	
Low Impact Development & Habitat Technical Assistance	
Watershed/Salmon Recovery Planning	IE
General Water Conservation Planning & Coordination	RCPP
Project Planning & Implementation	
	DOE
General Outreach & Project Administration	
Other Water Quality Farms	PIC
AQUIFER RECHARGE & STORAGE	COUNTY
Pollution Identification	
Most of the activities under Implementation were charged to County	GRANT
JENNIFER	
Agricultural Technical Assistance	IM
Low Impact Development & Habitat Outreach & Education	PIC
Pollution Identification	
Pollution Correction	
	COUNTY
Most of the activities under Implementation were charged to County	

MEGHAN		GRANT
Agricultural Technical Assistance		IM
Low Impact Development & Habitat Technical Assistance		IM
Watershed/Salmon Recovery Planning		CREP
Attended NPCLE meeting		
Project Implementation		
Site visit to Beach Lake - potential future wetland buffer		
Site visit to Robson & Kitchel - riparian forest buffer on the Bogachiel River		
Site visit to Sadileks - re-enrollment of riparian buffer and mapping for future wetland buffer		
McCarter, Beach Lake, Dungeness Hab. and Sadilek wetland buffers on hold until new Farm Bill		
Project Maintenance		RCPP
Site visits to McCarter, Shangri La, J&G, NOLT Pysht & Lyre, and Weaver CREP sites with Kent Stokes (new FSA executive director) - random yearly inspections		
		RCO
General Outreach & Project Administration		
CNMP development for Willow-Wist		
CNMP development for Maple View		COUNTY
Sitkum FS Road 2900 Drainage Designs		
Submitted progress report		
All activities listed under Implementation were charged to County		